

**Annexure B: Certificate to be submitted by Mission/Embassy/Consulate**

Date:

**CERTIFICATE**

(as per CBIC's (a) notifications No. 13/2017 – Integrated Tax (Rate), 16/2017-Central Tax (Rate) and No. 16/2017 – Union Territory tax (Rate) all dated 28th June, 2017 and corresponding notifications under the respective State Goods and Services Tax Acts)

The Mission/Embassy/Consulate of the \_\_\_\_\_, <Name of the State> hereby confirms that:

- I. The goods mentioned in the invoices for the period \_\_\_\_\_ to \_\_\_\_\_ have been put to official use/ are in the official use of the Embassy/ Consulate or for personal use of the members of his/her family.
- II. The goods will not be supplied further or otherwise disposed of before the expiry of three years from the date of receipt of the goods and
- III. In the event of non-compliance of clause (I) and (II), the Mission/ Embassy /Consulate will pay back the refund amount paid to the Mission/Embassy/Consulate.
- IV. The refund claimed by us is as per the terms and conditions stipulated in the Certificate issued by the Protocol Division of the Ministry of External Affairs, based on the principle of reciprocity.

I, \_\_\_\_\_, declare that I have read and understood all the conditions mentioned above and hereby agree to abide by them.

(Signature)

Name

Head of the Mission/Consulate/ Embassy / Any other

Authorized Signatory

Note: Please take print on letterhead of the Embassy & sign with stamp

Delete / strike which are not applicable.

**Annexure B-I: Format for certificate for United Nations Organizations/Specified International Organizations)**

Date:

CERTIFICATE

(as per CBIC's notifications No. 13/2017 – Integrated Tax (Rate), 16/2017-Central Tax (Rate) and No. 16/2017 – Union Territory tax (Rate) all dated 28th June, 2017 and corresponding notifications under the respective State Goods and Services Tax Acts)

The < Name of the Organization>, <Name of the State> hereby confirms that:

The goods mentioned in the invoices for the period \_\_\_\_\_ to \_\_\_\_\_ have been used or are intended to be used for official purpose of the < Name of the Organization>, New Delhi.

I, \_\_\_\_\_, declare that I have read and understood all the conditions mentioned above and hereby agree to abide by them.

(Signature)

Name

Head of the Organisation/Authorized Signatory

Note: Please take print on letterhead of the organization and sign with stamp.